

Minutes of the Annual Meeting of the Parish Council and Full Parish Council Meeting held on the 15/5/23 at Bretherton Endowed School, South Road, Bretherton at 7.30 pm

Present; Cllr Davies, Cllr Farbon, Cllr Lloyd, Cllr Mercer, Cllr Wait, Cllr Wignall and Mrs. G Southworth, Clerk to the Parish Council

Matters raised by members of the public, Police or County or Borough Councillors

Cars parking on the pavement near the entrance to the Cricket Club. The Cricket Club are to be asked to deter visitors from doing so.

24/23 Annual Report

The Chair presented the Annual Report for 2022-23

25/23 Election of Chairman and Signing of Acceptance of Office

Cllr Lloyd was duly elected as Chair and signed the Acceptance of Office Form

26/23 Election of Vice Chairman and Signing of Acceptance of Office

Cllr Mercer was duly elected as Vice Chair and signed the Acceptance of Office Form.

27/23 Apologies

None

28/23 Declarations of Interest

The Chair declared an interest Items 43 and 44 and withdrew from the meeting whilst the items were discussed.

29/23 Minutes of the Full Council Meeting held on the 3/4/23

Subject to an agreed amendment, the minutes of the meeting held on the 3/4/23 were deemed to be a correct record, and were signed by the Chair

30/23 Planning

Ref	Location	Details	Decision
23/00359/FULHH	Wyncot Liverpool Road Bretherton Leyland PR26 9AX	Single storey side/rear extension	It was RESOLVED to make no comment

31/23 Finance**31/1/23 Payment**

It was **RESOLVED** to pay the following invoices. The invoices having been inspected/authorized by Cllr Wait and Cllr Davies, Cllr Mercer and Cllr Wignall

Cheque No	Recipient	Description	Amount
1851	Glenys Southworth	April Salary	204.71
1852	Glenys Southworth	April Expenses	97.34
1853	Wignalls Landscapes	Grounds Maintenance work in April	436'99
1854	Play Inspection Company	Play Area Report	162.00
1855	Lancashire Association of Local Councils	Subscription 23-24	128.30
1857	WELMED	Defib Battery	279.54
1856	Gwyneth Lloyd	Reimbursement of cost of wild flower seeds	78.19
1858	BHIB	Insurance Premium for 23-24 (see Item 54/23)	1012.97

31/2/23 Monitoring Statement

It was **RESOLVED** that the monitoring statements for the period to the 31/3/23 be approved and the Chair signed the statement on behalf of the Parish Council. These being Bank Reconciliation at the 31/3/23 and Expenditure Record for 22-23

32/23 Asset Register

It was **RESOLVED** to agree the contents of the Asset Register

33/23 Community Infrastructure Levy Income

It was **RESOLVED** note the income and give consideration to how the funds should be used over the next five years

34/23 Income received during 22-23

It was **RESOLVED** to note the income figures

35/23 Precept Budget for 23-24

It was **RESOLVED** to note the budget for 22-23

36/23 Rural Energy Project

It was **RESOLVED** to;

Note the potential timescales involved

That the Project now forms part of the Neighbourhood Plan

37/23 Neighbourhood Plan

It was **RESOLVED** to

Note that work in continuing on the Draft Plan

Note that a Design Code Consultant has been allocated.

38/23 Risk Assessment

It was **RESOLVED** to agree the contents of the document

39/23 Freedom of Information Act Publication Scheme

It was **RESOLVED** to agree the contents of the Scheme

40/23 Public Rights of Way

It was **RESOLVED** to note the latest position and order an additional sign post

- 41/23 **General Power of Competence**
It was **RESOLVED** to adopt the Power
- 42/23 **Decisions taken by the Clerk following Consultation with the Chair**
It was **RESOLVED** note the decisions;
- Agreeing the work needed in relation to flagged areas to be carried out
Ordering of wild flower seeds
- 43/23 **Letter from the Bretherton Institute in respect of the erection of a conservatory**
- It was **RESOLVED** to request a plan drawing from the Institute
- 44/23 **Replacement fence for the Boules Pitch**
It was **RESOLVED** to make a contribution towards the cost
- 45/23 **Annual Play Area Inspection Report**
It was **RESOLVED** to note the contents of the Report and the Stock Valuation and include the relevant work in Phase 2 of the Play Area Scheme
- 46/23 **Highways Issues**
It was **RESOLVED** to;
Note the running list of accidents
Note that the request for a road sign had been turned down
Request a progress report in relation to the issues referred to the Chorley Councillors
- 47/23 **Bank Card and Internet Banking**
It was **RESOLVED** to consider the information needed in the application forms at the June meeting
- 48/23 **Memorial Plaque for Tommy Wilson (additional item)**
It was **RESOLVED** to agree the materials to be used in the Plaque
- 49/23 **Repairs to Telephone Kiosk (additional item)**
It was **RESOLVED** to note that work is continuing to find a suitable supplier
- 50/23 **Summer Fete 16/9/23 (additional item)**
It was **RESOLVED** to;
Support the Fete
Allow use of the Recreation Ground
Agree to be 'lead' insurer for the Event
- 51/23 **Date and Time of the Next Parish Council Meeting**
The date of the Full Meeting of the Parish Council is the 3/7/23 and will be held in the Primary School, South Rd, Bretherton at 8pm.
- 52/23 **Exclusion of Press and Public**
- It was **RESOLVED** to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next agenda items
- 53/23 **Play Area Refurbishment Stage 2**
- It was **RESOLVED** to agree the costings
- 54/23 **Insurance Arrangements 23-24**
- It was **RESOLVED** to agree the arrangements for the 23-24 financial year.

There being no further business the Chair closed the meeting at 9.35 pm

Signed.....

Position.....

Date.....

MINUTE REFERENCE NO 2/23